**ST ANDREWS CHURCH, EASTERN GREEN, COVENTRY**

**VESTRY MEETING**

The Vestry meeting was held in Church on Monday 7th September 2020 at 7.30pm online via Zoom.

1. **Minutes**

The Minutes of the 2019 Vestry Meeting held on 9th April 2019 were agreed as a true record

1. **Election of Church Wardens**

The Vicar informed the meeting that both existing Church Wardens (Becky Crowe and Nick Tooby) have indicated that they were prepared to seek re-election as Church Wardens if that was the wish of the meeting.

Having been duly proposed and seconded, it was unanimously agreed that Becky Crowe and Nick Tooby be reappointed as Church Wardens for the forthcoming year, until the APCM in 2021.

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**ANNUAL GENERAL MEETING**

Apologies were received from Emma Wildman, Hilary & Steve Wankling, Jeremy Thomas, Nick Tooby, Lesley Lee, Kate Dagger and Rosemarie Over.

1. **Minutes**

The Minutes of the 2019 Annual General Meeting held on 9th April 2019 were agreed as a true record.

1. **Matters Arising**

There were no matters arising on the Minutes.

1. **Electoral Roll**

Lesley Harrison informed the meeting that in accordance with the requirements a new Electoral Roll had been prepared with a total number of 142 names being included. An interesting fact is that non-residents of the parish are almost equal in number to residents.

1. **Membership of the Parochial Church Council (PCC)**

The Vicar informed the meeting that the PCC would comprise the following ex-officio members:

* The Vicar (Greg Smith)
* The Curate (Phil Richardson
* The Church Wardens (Becky Crowe and Nick Tooby)
* The Licensed Readers (Sue Masters and Lesley Lee)
* The Deanery Synod representatives (Fran Smith, Charley Watts and Jill Pinks)
* Up to 12 members of the congregation.

In respect of the additional members, the Vicar reported that those members of the PCC appointed at the 2019 APCM had indicated that they would be prepared to seek re-election if that was the wish of the meeting.

Having been duly proposed and seconded, it was unanimously agreed that the following be appointed to serve on the PCC for 2020/2021:

Paul Crowe, Trevor Hill, Richard Marr, Jeremy Thomas, Rita Muir, Hilary Wankling, Linda Chyslinski, John Ross-Barnard, Julia McNaney, Clive Murden and Diane Wilson.

Tribute was paid to Daniel Smith, Rosemarie Over and Kate Dagger who stood down and also to Gill Tunnicliffe who died last year.

1. **Appointment of Sidespersons**

All existing Sidespersons have agreed to continue with this voluntary role. The Vicar advised the meeting that the Church would welcome any additional volunteers to this valued role when the church re-opens fully.

Having been duly proposed and seconded, the existing Sidespersons were unanimously re-elected.

1. **Treasurers Report**

Clive Murden paid tribute to his predecessor, Emma Adcock, co-Treasurer Jackie Lynch, the vicar Greg Smith, the Finance Committee and the administrator Julie Crow for all their help.

The Treasurers Report and Statement of Accounts for the year ending 31st December 2019 which indicated that there was a deficit of £2,094 for 2019. Current assets and liabilities have reduced to £4,495. Clive stressed the importance to build a reserve of funds.

For 2020, the budget was set in November 2019, however in early March it became clear that this needed to be revised. The latest forecast suggests a loss of £9,000 for this year. A waiver of Parish Share has been applied for from Coventry Diocese for this sum. Greg is doing a sponsored walk in September which will raise some funds. The pandemic has caused much suffering, the crisis has highlighted the love and care the church family has for the community and it has shown how vulnerable our finances are and the need to build a reserve. Regular church giving and donating a legacy to church would be beneficial to the church.

The Vicar thanked Clive for taking on this role, Emma Adcock the former Treasurer, co-Treasurer Jackie Lynch and Richard Marr.

1. **Nomination of Auditors**

It was agreed that Messrs Harrison, Beale and Owen be re-appointed as Auditors for 2020.

1. **Reports**

The Vicar informed the meeting that reports had been provided by all aspects of the church will be available online for members of the congregation to read at their leisure.

In addition to the written reports short oral reports were made at the meeting covering the following:

* Lunch n Chat
* Light Lunch for the recently bereaved
* Discipleship and small groups
* St Andy’s
* Safeguarding
* Foodbank
* Fabric Committee
* Shawl Ministry

The Vicar thanked everyone, including the Leadership team, the Church Wardens, the Readers, Lynnette Clarke, Phil Richardson, the PCC and all those who work behind the scenes.

The Vicar provided his report.

The Vicar thanked Steve Martin, Paul Crowe and Vicky Yardley for putting together the online worship which he hopes will continue in some form once the pandemic is over.

Tribute was paid to the Vicar for all the work he has done for the community during the pandemic.

The Vicar advised that the more people that are on the Electoral Roll then the more people required to represent them on the PCC. The figure is 12 additional people are required on the PPC if there are between 100-150 people on the electoral roll. The Vicar proposed that this figure is reduced to 6. This proposal was accepted.

There being no other business, the meeting ended at 8.40pm